

North Coast Intergroup of OA (#09434)
Meeting Minutes
Saturday June 20, 2015
held at HSU, Harry Griffith Hall, Room 106 at 11:10a.m.

- 1 Opened at 11:15 with the Serenity Prayer
- 2 Barbara P read Concept 6 long form.
- 3 Introductions: Karen-IG Treasurer and Monday Rep, Ann G-Chair, Barbara P-Vice Chair and Saturday Rep, Kathleen D-Region2Rep and Fortuna Rep.
- 4 Agenda Approved with the following inclusion: one minute limit for reports. 1st Barbara, 2nd Karen, all approved.
- 5 Minutes Approved from last meeting. 1st Karen, 2nd Barbara, all approved.
- 6 Treasurer's Report: \$243.60 current balance, including Saturday \$175 donation. 25 welcome packets purchased to be sold to groups at \$3.20 each. Thursday bought 10, Monday bought 3.
- 7 7th Tradition
- 8 R2 Representative's Report: nothing new.
- 9 Meeting Representative's Reports:
 - 9.1 Eureka Tuesday- no report
 - 9.2 Eureka Thursday-Bus. Mtg approved \$100 donation to IG, 100% of donations to IG
 - 9.3 Arcata Saturday- 5-10 people attending, New Format approved. \$175 donated to IG, 100% to IG
 - 9.4 McKinleyville Monday- struggling to pay rent of \$8/week, 4-6 attending, new format draft created-will use for a month and vote later. 100% of donations to IG but no excess yet.
 - 9.5 Fortuna Saturday-small, 3-4 people, \$25/mo rent.
 - 9.6 Crescent City Thursday (according to OA "find a meeting" search tool listed at 6:00pm, but listed on IG website as Thursday 4:00pm). Kathleen has been trying to correct this since the OA website changed its meeting search tool. She will keep trying. The meeting is at 4:00. It's a small meeting with a few committed members.
- 10 Old Business
 - 10.1 **Current website updates:** Anything new? There's a new podcast of the keynote speaker from the recent World Service Business Conference in Albuquerque available at oa.org. Many other podcasts also: one per month on the steps from World Service.
Mary H from Marin is the Webmaster and will help with managing the NCI website. All documents posted on it must be converted to Adobe pdf files. Ann G can convert them.
 - 10.2 **Date for "Service, Traditions & Concepts" is October 3, 2015. DECIDE ON STARTING TIME... 12:00 OR 12:30? Motion for workshop to start at 12:30.** 1st Barbara, 2nd Karen, all in favor. Discussion of whether to focus the workshop on Sponsorship. **TABLED**
 - 10.3 **Become self-supporting/DRAFT BUDGET** for 12 months starting in June 2015 (summary below...for complete details see Appendix 1): **TABLED**
Reconsider prudent reserve, currently at \$25. **TABLED**

Income:

7 th Tradition (based on past history)	\$500
Workshop revenue (based on request donations of \$1-3 for workshops 4 x year)	\$100

Expenses:

R2 Assemblies (in excess of expected distance-based R2 grants 2 x\$200)	-400
Literature for workshops	- 50
Phone listing in AT&T phone book	- 60
Website	<u>- 72</u>
<i>Surplus (Income minus Expenses:</i>	\$ 18

- 10.4 **Outreach projects:** Consider additional outreach and/or a workshop in between now and October 3. **TABLED.** Suggest Outreach Coordinator position in Bylaws being revised.
- 10.5 **Purchase OA Handbook for IG Members?** **TABLED - STILL NOT AVAILABLE.** Cost \$1.20 each.
- 10.6 **P.O. Box for IG mail?** In Eureka would only be \$48 per year versus more for Arcata at \$37 for 6 mos. This should be part of the Budget discussion later. **TABLED**

11. New Business

- 11.1 **BY-LAWS COMMITTEE REPORT:** Committee not done. (Ann G, Barbara P)
- 11.2 **CREATE TWO LIFELINE REP POSITIONS?** There is a request from Arcata Saturday that Intergroup create two Lifeline co-chairs to promote the Lifeline magazine in local meetings. Hopefully the two people could try to make sure that at least one of them attends the four Arcata & Eureka meetings each month or so to promote Lifeline and that one of them would contact Fortuna meeting to promote Lifeline and the other could contact Crescent City to promote Lifeline periodically. World Service has a free Lifeline Rep service. Go to OA.org, then Lifeline then at the bottom, become a Lifeline Rep. *Purpose would relieve groups from recruiting more people among a small group of members doing service and would make sure that Lifeline would get more attention than it is getting now.* **TABLED**
- 11.3 One minute limit on reports. **TABLED**

- 12. Next Meeting Date: July 18, 2015
- 13. Closed with Serenity Prayer at 12:20

APPENDIX I – DETAILS ON BUDGET: (Budget Comm. Ann G, Karen, Barbara P.

<u>Income:</u>	
7 th Tradition (based on past history)	\$500
Workshop revenue (based on request donations of \$1-3 for workshops 4 x year)	\$100
<u>Expenses:</u>	
R2 Assemblies based on Kathleen's April 2015 expense report...	
(amount that is in excess of expected distance-based R2 grants):	
Grant based on mileage (both Fall & Spring in Fremont):	
560 miles round trip x 45 cents a mile (at most \$252, perhaps reduced due to total requests outweighing available funds)	200
Hotel 2 nights @ \$120 per night (less if sharing a room 1 night)	-240
Gas 560 miles x charitable mileage rate of \$0.14 per mile x 2 (note that Federal business rate is \$0.575 per mile)	- 80
Food (\$25 per day x 2 days (note that Federal per diem for food & incidentals is \$59/day)	- 50
Registration	<u>- 30</u>
NET SHORTFALL(per Assembly)	-200
TIMES 2 ASSEMBLIES	<u>x 2</u>
TOTAL ESTIMATED MAXIMUM SHORTFALL after grant	\$ -400
Literature for workshops	- 50
Phone listing in AT&T phone book	- 60
Website	<u>- 72</u>
<i>Surplus (Income minus Expenses):</i>	\$ 18

Minutes Submitted by Barbara P